

Date: 14 June 2011



City Council Committee Report

To: Mayor Canfield & Members of Council

Fr: Tara Rickaby

Re: Tariff of fees - Planning

Recommendation:

That the Council of the City of Kenora approves the tariff of fees for the Planning Department, to be incorporated into the City's Tariff of Fees By-law.

Background:

A review of the fees charged for various applications made under the *Planning Act* and those for services provided by the City revealed that the time required to review applications, or provide information has increased. The tariff of fees for this department has not been amended in four years.

The basic application review process has changed, per the *Planning Act*, however the increase in the administration fee will not be a burden to those who wish to divide land or apply for a variance to the Zoning By-law.

The fee for a special meeting of the Planning Advisory Committee will not reflect the actual cost for a one hour meeting.

The fees for site plan control reflect the site plan control by-law and have been amended in consultation with the Chief Building Official.

Legal fees have been considered in the tariff of fees.

The minimum purchase price for a portion of a road or shore allowance has been increased to \$1000.

Planning	Official Plan Amendment	\$1,500.00	+ Professional fees, where applicable
Planning	Zoning By-law Amendment (including temporary use, holding and interim control bylaws)	900.00	+ Professional fees, where applicable
Planning	Application for Minor Variance	325.00	
Planning	Application for Consent	550.00	
Planning	Further consideration of an application upon deferral of a Planning Advisory Committee decision at request of applicant	100.00	
Planning	Amendment to any application noted above where such changes require recirculation	200.00	
Planning	Amendment to any application noted above where such changes do not require recirculation	100.00	

Planning	Special meeting of Kenora Planning Advisory Committee	375.00	
	Copy of Comprehensive Zoning By-law	55.00	
	Copy of City of Kenora Official Plan	50.00	
	Application for Plan of Subdivision/condominium description	2,000.00 4,000.00 5,000	1-19 lots/units 20-39 lots/units 40 + units
Planning Agreements			
	Site plan – minor and under 7 residential units	200.00	+legal/registration fees
	Site plan – major industrial/commercial/institutional and 7 and over residential units	800.00	+legal/registration fees
	Development agreement	800.00	+ legal/registration fees
	Subdivision/condominium agreement	900.00	+ legal/registration fees
	Amendment to subdivision/condominium or site plan agreement	400.00	+ legal/registration fees
	Agreement as a condition of consent	100.00	+ legal/registration fees
	Release from Title of any agreements noted above	300.00	+ legal fees
	Deeming by-law	250.00	+legal fees including registration
	Part Lot Control	350.00	
	Validation By-law	350.00	
	Zoning Compliance Letter	50.00	
	Building Compliance Letter	50.00	
	Zoning and Building Compliance Letter	90.00	
Planning	Application for Letter of Comfort	175.00	
	Application to purchase or lease municipal property – road/shore allowance abutting property owned by applicant(s)	500.00	+all costs including survey, legal, transfer and a minimum of either \$1000 or the established fair market value, whichever is more
	Application for purchase of lease of municipal property – property not a part of a road/shore allowance abutting property owned by applicant(s)	500.00	+ Fair market value or as established by Council

Budget: 2011 Budget

Communication: Per Notice By-law 144-2007 – Agenda of Property and Planning Committee, Council and City portal, email notice to locally affected law, survey and real estate offices.